

**User Manual**  
**for the portal**  
**“Nomination of Teachers for Zonal Evaluation Work”**

URL to the portal: <http://portal.sebaonline.org/swayamhslc/login.php>

Link to the portal is available in the official website of ASSEB (Div-1) i.e <https://sebaonline.org>

**State Level Recruitment Commission for CLASS III POSTS** **State Level Recruitment Commission for CLASS IV POSTS** **HSLC 2024** **RANK HOLDER LIST** **SEBA ONLINE SERVICES**

**Updates** Softcopy of Text Books now available in the Text Book section of our website

**Notifications**

- Tender Notification for Sale of Used Answer Scripts and Waste Paper, 2025 **New**
- Curriculum & Syllabi (2025-2026) **New**
- NIT for Renovation of ASSEB Div-I Office Building **New**
- Notification – JAA Recruitment – CRT 2025 **New**
- Tender notice for renovation of conference hall

**Welcome to SEBA**

The Assam Secondary Education Act, 1961 (Assam Act, XXV of 1961) was passed to provide for the establishment of a Board of Secondary Education to regulate, supervise and develop Secondary Education in the State of Assam. The Act came into force with effect from 29th January, 1962 with the publication of Government of Assam, Education Department Notification no. 159/61/37 dated 29/1/1962. Thus the Board of Secondary Education, Assam (popularly known as SEBA) came into existence on 14 March, 1962. It started functioning with the conduct of 11 year H.S.S.L.C. Examination of 1962. Under the provisions of the Act the Govt. of Assam constituted the Board with Sri S.C. Rajkhowa, D.P.I., Assam as Chairman and Md. N.


**Quick Links**

- Portal for submission of Utilization Certificate for HSLC 2025
- **Nomination of Teachers for Zonal Evaluation Work**
- Apply for Junior Administrative Assistant (Contractual)
- MARKS ENTRY PORTAL CLASS IX

**SEBA Results Mobile App**

**Step 1:**

Click on the link and you will be redirected to the landing page of the portal.

  
Assam State School Education Board  
Division-I  
Bamunimaidam, Guwahati-21  
**School Module**

email id

Phone No./ Password (if changed)

7 6 3 1 6 Captcha

**SIGN IN**

[New User? Sign Up](#) || [Forgot password?](#)

**Step 2:**

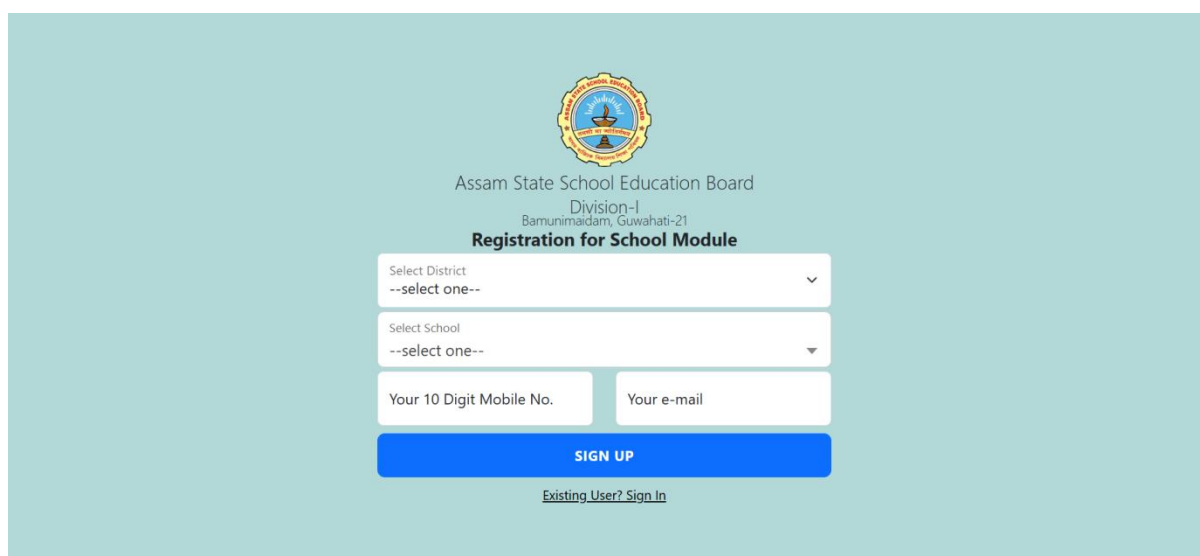
If you are a new user, then click on the link **“New User? Sign Up”** available at the bottom of the page to start with.

If you have already registered, then enter the user name and password to log in.

### Step 3:

While creating a new user, a form will be appeared on the screen where you have to select the District first from the “Select District” dropdown list. After selecting the district, all schools tagged under that district will be available for selection in the “Select School” dropdown list. Next, you have to select the school from the available list items. After that, enter your 10 digit mobile no and email id to complete the registration step.

You default user name will be your registered email id and password will be your phone no. Password can be changed after logging in to the portal but **it is not mandatory**.

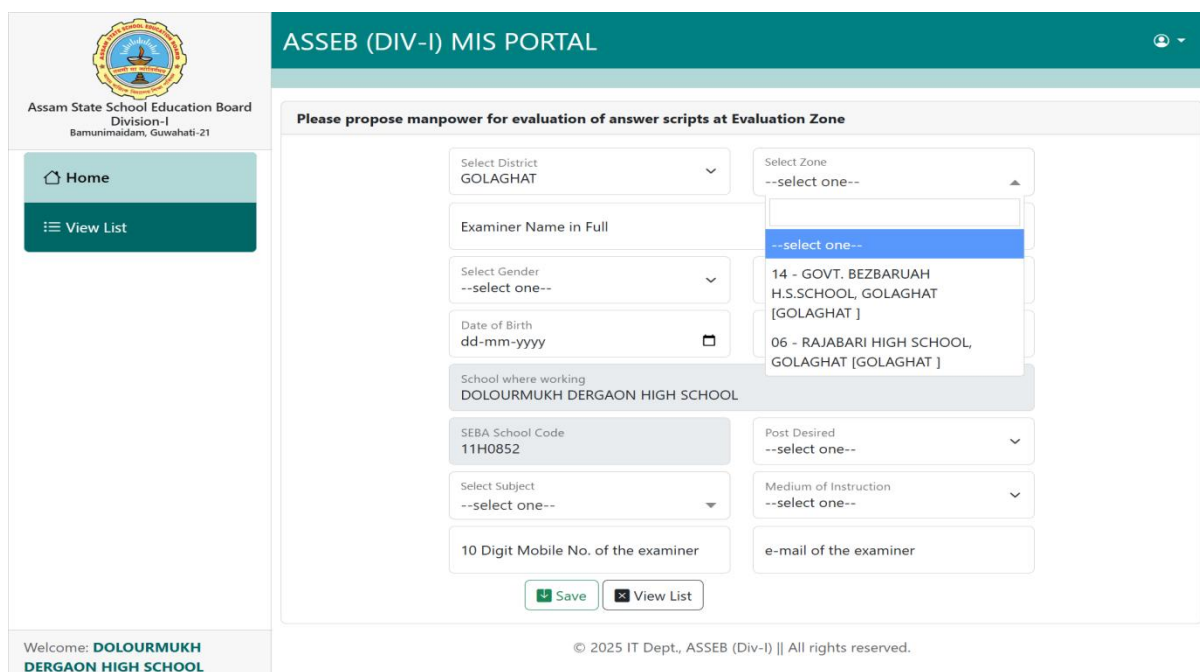


The image shows a registration form for the Assam State School Education Board, Division-I, Bamunimaidam, Guwahati-21. The form is titled "Registration for School Module". It contains the following fields:

- Select District (dropdown menu, currently showing "--select one--")
- Select School (dropdown menu, currently showing "--select one--")
- Your 10 Digit Mobile No. (text input field)
- Your e-mail (text input field)
- SIGN UP (blue button)
- Existing User? Sign In (link)

### Step 4:

After logging in to the system, you will be redirected to an entry form where you have to enter the details of the examiner one by one.



The image shows the ASSEB (DIV-I) MIS PORTAL. The header is "ASSEB (DIV-I) MIS PORTAL". The left sidebar contains the Assam State School Education Board logo and the text "Assam State School Education Board Division-I Bamunimaidam, Guwahati-21". The sidebar also has a "Home" button and a "View List" button. The main content area is titled "Please propose manpower for evaluation of answer scripts at Evaluation Zone". It contains the following fields:


- Select District (dropdown menu, currently showing "GOLAGHAT")
- Select Zone (dropdown menu, currently showing "--select one--")
- Examiner Name in Full (text input field)
- Select Gender (dropdown menu, currently showing "--select one--")
- Date of Birth (text input field, format dd-mm-yyyy)
- School where working (text input field, currently showing "DOLOURMUKH DERGAON HIGH SCHOOL")
- SEBA School Code (text input field, currently showing "11H0852")
- Post Desired (dropdown menu, currently showing "--select one--")
- Select Subject (dropdown menu, currently showing "--select one--")
- Medium of Instruction (dropdown menu, currently showing "--select one--")
- 10 Digit Mobile No. of the examiner (text input field)
- e-mail of the examiner (text input field)
- Save (button)
- View List (button)

At the bottom left, it says "Welcome: DOLOURMUKH DERGAON HIGH SCHOOL". At the bottom right, it says "© 2025 IT Dept., ASSEB (Div-I) || All rights reserved."

While entering the details, you have to select the preferred zone for the examiner to assign their duties for the evaluation work. If the parent district of the examiner have designated evaluation zone(s) then only those name of evaluation zone(s) will come in the dropdown list to select from. However district that does not have evaluation zone will be able to select evaluation zones from nearby districts. This step is to be followed for each and every teacher whom you wish to nominate.


### **Step 5:**

A detail list view of the entered information may be accessed by clicking the “View List” menu. All entries made will be available in a tabular form with both EDIT and DELETE option. If you wish to change any details of an entered data just press the “EDIT” icon. You will be redirected to the entry form again where you can make the desired change and SAVE the data. However, if you wish to delete an entry just press the “DELETE” icon and data will be deleted permanently after a confirmation.



Assam State School Education Board  
Division-I  
Bamunimaidam, Guwahati-21

**ASSEB (DIV-I) MIS PORTAL**



[Home](#)  
  
[View List](#)

**List of Teachers proposed for Evaluation Zone**
+ Add New

Show 10 entries
 

Search:

| Sl# | Zone                           | Examiner Name          | School                         | Subject                  | Medium   | Proposed Post | Action                              |
|-----|--------------------------------|------------------------|--------------------------------|--------------------------|----------|---------------|-------------------------------------|
| 1   | RAJABARI HIGH SCHOOL, GOLAGHAT | UTTAM DUTTA            | DOLOURMUKH DERGAON HIGH SCHOOL | HINDI (E) (24)           | ASSAMESE | EXAMINER      | <a href="#">✓</a> <a href="#">✗</a> |
| 2   | RAJABARI HIGH SCHOOL, GOLAGHAT | MONJURI KALITA         | DOLOURMUKH DERGAON HIGH SCHOOL | GENERAL SCIENCE (C3)     | ASSAMESE | EXAMINER      | <a href="#">✓</a> <a href="#">✗</a> |
| 3   | RAJABARI HIGH SCHOOL, GOLAGHAT | MADHURJIYA KUMAR DAS   | DOLOURMUKH DERGAON HIGH SCHOOL | SOCIAL SCIENCE (C4)      | ASSAMESE | HEAD EXAMINER | <a href="#">✓</a> <a href="#">✗</a> |
| 4   | RAJABARI HIGH SCHOOL, GOLAGHAT | ADITYA PRAKASH MAHANTA | DOLOURMUKH DERGAON HIGH SCHOOL | GENERAL MATHEMATICS (C2) | ASSAMESE | EXAMINER      | <a href="#">✓</a> <a href="#">✗</a> |
| 5   | RAJABARI HIGH SCHOOL, GOLAGHAT | JAYANTI BORA           | DOLOURMUKH DERGAON HIGH SCHOOL | ASSAMESE (01)            | ASSAMESE | EXAMINER      | <a href="#">✓</a> <a href="#">✗</a> |

Showing 1 to 5 of 5 entries

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1
[Next](#)

Welcome: **DOLOURMUKH DERGAON HIGH SCHOOL**

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Once all entries are done, the entered data will be forwarded to the respective evaluation zones for farther communication directly to the teacher during evaluation process.

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